

 Advt. No. 2/2022	भारतीय रिज़र्व बैंक नोट मुद्रण (प्रा.) लिमिटेड (भारतीय रिज़र्व बैंक के संपूर्ण स्वामित्वाधीन सहायक कंपनी) BHARATIYA RESERVE BANK NOTE MUDRAN (P) LIMITED (A wholly owned subsidiary of Reserve Bank of India) नैगमिक कार्यालय, बेंगलुरु - 560 029 Corporate Office, Bengaluru – 560 029
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Bharatiya Reserve Bank Note Mudran Private Limited (BRBNMPL/Company) is a wholly owned subsidiary of Reserve Bank of India. The Company is committed to design, print and supply banknotes conforming to customer requirements by continuous improvement through dedicated people on a transparent, secure and confidential environment and meet the environmental needs of the area and society by complying to the relevant legal and other regulations, using eco-friendly materials, conservation of natural resources and management of waste materials. One of the core values of the Company is to be socially and environmentally responsible. BRBNMPL has already put in place an effective Quality Management System as embodied in the ISO-9001-2015 and also Environmental Management Systems as embodied in the ISO 14001:2015. BRBNMPL invites applications from eligible candidates for the posts of Deputy Manager with Environmental Engineering background, Assistant Managers with Civil Engineering, Environmental Engineering and Finance & Accounts background and Security Officer in the post of Assistant Manager (Security) for its Presses at Mysuru in Karnataka, Salboni in West Bengal and its Corporate Office in Bengaluru or for any other office that may be opened in future.

2. The indicative number of vacancies and Reservation criteria are tabulated below:

Name of the Post	Post code	No. of Vacancies					Total vacancy
		SC	ST	OBC	EWS	UR	
Deputy Manager - Environmental Engineering background	1	0	0	0	0	1	1
Assistant Manager – Environmental Engineering background	2	0	0	0	0	1	1
Assistant Manager – Civil Engineering Background	3	1	0	1	2	1	5
Assistant Manager - Finance & Accounts Background	4	1	1	2	0	2	6
Assistant Manager (Security)	5	0	1	0	1	2	4

3. The details of eligibility criteria, pay and emoluments are tabulated below:

A. Environmental Engineering

Post , Pay level and age criteria as on 31-08-2022	Essential Qualification as on 31-08-2022	Post Qualification Experience criteria as on 31-08-2022
Post code –1 Deputy Manager Pay level – 11 Starting monthly Basic Pay - Rs 69,700 Approximate CTC – Rs 23,59,000/- Total post – 01 (UR) Age – Not more than 37 years No upper age limit for internal candidates	(For External candidates) Full-time B.E. / B. Tech. in Environmental Engineering or equivalent full time Engineering Degree in Environmental Science with a minimum of 60% marks in aggregate from a Government recognized University / Institute. Candidates who have passed post graduate degree with specialization in any field of Environmental Science/ Environmental Engineering from Government recognized University / Institute after passing Engineering Degree with a minimum of 60% marks in aggregate will be given preference.	(For External candidates) Essential Post Qualification experience of 7 years after completion of B.E. / B. Tech in Environmental Engineering or equivalent full time Engineering Degree in Environmental Science in a public / private limited organization in the field of Environmental quality management and Pollution Control activities or research work in relevant field. Desirable: - Understanding of Environmental Policy, Environmental Management, Environmental Law - Taking up of Environmental Impact Assessment (EIA) studies, reports & filing - Natural Resources and Waste Management - Collection of Data on Environmental factors - Preparation of reports, maintenance of records as per the prevailing laws, rules, regulation and guidelines - Co-ordinate with internal and empaneled team during the assessment process for sustainable development - Monitoring and measurement of environmental parameters - Co-ordinate activities related to Environment with other divisions, departments - Liaising with Pollution control board / Govt. agencies. - Plan, develop, manage and promote programs and policies related to environment protection. - Conduct capacity building , environment management programs, experience in hazardous waste management, green

Post , Pay level and age criteria as on 31-08-2022	Essential Qualification as on 31-08-2022	Post Qualification Experience criteria as on 31-08-2022
		township and occupational health and safety (OHSAS) (The above requirements are only indicative and not exhaustive)
	(For Internal Candidates) Full-time B.E. / B. Tech in Environmental Engineering or equivalent full time Engineering Degree in Environmental Science with a minimum of 60% marks in aggregate from a Government recognized University / Institute.	(For Internal Candidates) At least five years' of service in the Company as on August 31, 2022
Post code –2 Assistant Manager Pay level – 10 Starting monthly Basic Pay - Rs 56,100 Approximate CTC – Rs 20,00,000/- Total post – 01 (UR) Age – Not more than 31 years No upper age limit for internal candidates	(For External candidates) Full-time B.E. / B. Tech. in Environmental Engineering or equivalent full time Engineering Degree in Environmental Science with a minimum of 60% marks in aggregate from a Government recognized University / Institute. Candidates who have passed post graduate degree with specialization in any field of Environmental Science/ Environmental Engineering from a Government recognized University / Institute after passing Engineering Degree with a minimum of 60% marks in aggregate will be given preference.	(For External candidates) Essential Post Qualification experience of 2 years after completion of B.E. / B. Tech. in Environmental Engineering or equivalent full time Engineering Degree in Environmental Science in a public / private limited organization in the field of Environmental quality management and Pollution Control activities or research work in relevant field. Desirable: - Understanding of Environmental Policy, Environmental Management, Environmental Law - Collection of Data on Environmental factors - Co-ordinate activities related to Environment with other divisions, departments - Natural Resources and Waste Management - Liaising with Pollution control board/Govt. agencies. - Plan, develop, manage and promote programs and policies related to environment protection.

Post , Pay level and age criteria as on 31-08-2022	Essential Qualification as on 31-08-2022	Post Qualification Experience criteria as on 31-08-2022
		vii. Monitoring and measurement of environmental parameters viii. Experience in hazardous waste management, green township and occupational health and safety (OHSAS) (The above requirements are only indicative and not exhaustive)
	(For Internal Candidates) Full-time B.E. / B. Tech. in Environmental Engineering or equivalent full time Engineering Degree in Environmental Science with a minimum of 60% marks in aggregate from a Government recognized University / Institute.	(For Internal Candidates) At least two years' of service in the Company as on August 31, 2022

B. Civil Engineering

Post , Pay level and age criteria as on 31-08-2022	Essential Qualification as on 31-08-2022	Post Qualification Experience criteria as on 31-08-2022
Post code –3 Assistant Manager Pay level – 10 Starting monthly Basic Pay - Rs 56,100 Approximate CTC – Rs 20,00,000/- Total post – 05 (SC-1, OBC – 1, EWS – 2, UR - 1) Age – Not more than 31 years, Upper age limit relaxable for SC candidates by 5 years and OBC candidates by 3 years	(For External candidates) Full-time B.E./B.Tech. in Civil Engineering with a minimum of 60% marks in the aggregate (55% marks for SC candidates) from a Government recognised University / Institute. Candidates who have passed post graduate degree with specialization in any field of Civil Engineering from a Government recognised University / Institute after passing B.E./B.Tech. in Civil Engineering with a minimum of 60% marks in the aggregate will be given preference.	(For External candidates) Essential Post Qualification experience of 2 years after graduation / post-graduation in public / private limited organisation including Hospitals/ Banks/ Financial Institutions/ Residential campus based educational institutions in planning / designing/ construction / maintenance of large office building/ housing projects/ multi storied building /industrial projects including services and preparation and evaluation of tender papers. Desirable: - Administering / Experience in Construction and Project Management including using CPM / PERT techniques. Working knowledge of software like MS Projects / Primavera - Working knowledge of computers with particular reference to analysis, evaluation

No upper age limit for internal candidates		of tenders / CAD / CAM / structural designing iii. Estimation as per CPWD/State PWD & Evaluation and analysis of tenders with special references iv. Working knowledge in structural rehabilitation works and maintenance works v. Experience in Maintenance of Office and Residential Buildings vi. Good drafting capacity (The above requirements are only indicative and not exhaustive)
	(For Internal Candidates) Full-time B.E./B.Tech. in Civil Engineering with a minimum of 60% marks in the aggregate (55% marks for SC candidates) from a Government recognised University / Institute.	(For Internal Candidates) At least two year's of service in the Company as on August 31, 2022

C. Finance & Accounts

Post , Pay level and age criteria as on 31-08-2022	Essential Qualification as on 31-08-2022	Post Qualification Experience criteria as on 31-08-2022
Post code –4 Assistant Manager Pay level – 10 Starting monthly Basic Pay - Rs 56,100 Approximate CTC – Rs 20,00,000/- Total post – 06 (SC-1, ST-1, OBC – 2, UR - 2) Age – Not more than 31 years, Upper age limit relaxable for SC and ST candidates by 5 years and OBC candidates by 3 years	(For External candidates) Should have passed Final Examination of CA Course conducted by Institute of Chartered Accountants of India and completed the period of articulated training as prescribed by ICAI. Or Should have passed Final Examination of CMA course conducted by Institute of Cost Accountants of India	(For External candidates) Essential Post Qualification experience of 1 year in Finance and Accounts department of a reputed Production / manufacturing unit. Desirable: Candidates who have worked in Finance & Accounts Department in reputed organisation for more than one year and also have Operational skills in Microsoft Word and Excel, exposure to any ERP system, and Business Intelligence Software of Finance and Accounts will be preferred.
	(For Internal Candidates) Should have passed Final Examination of CA Course conducted by Institute of Chartered	(For Internal Candidates) At least one year's of service in the Company as on August 31, 2022

No upper age limit for internal candidates	Accountants of India and completed the period of articulated training as prescribed by ICAI. Or Should have passed Final Examination of CMA course conducted by Institute of Cost Accountants of India	
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D. Security Officer

Post, job requirement, Pay level and age limit as on 31-08-2022	Experience criteria as on 31-08-2022
Post code –5 Assistant Manager (Security) He will be responsible for carrying out duties assigned to him such as manning the control room, monitoring the CCTVs and supervising routine activities connected with security etc. He may also be assigned Protocol and other duties. Pay level – 10 Starting monthly Basic Pay - Rs 56,100 Approximate CTC – Rs 20,00,000/- Total post – 04 (ST-1, EWS – 1, UR - 2) Age – Applicant should be between 45 to 52 years, Upper age limit relaxable for ST candidates by 5 years For internal candidates upper age limit is relaxable by 5 years	(For External candidates) The candidate should be an Ex-Junior Commissioned Officer (JCO) with a minimum of 10 years of service as JCO in EME/Signals branch of Indian Army or equivalent rank in Indian Air force/ Indian Navy from Technical Branch OR Ex - JCOs of Indian Army or equivalent rank in Indian Air force/ Indian Navy having 10 years of service as JCO in other branches having obtained technical diploma OR Ex -JCOs of Indian Army or equivalent rank in Indian Air force/ Indian Navy with a minimum of 10 years of service as JCO and served in NSG. Note: Preference will be given to applicants who have obtained Technical Diploma in the required branch (EME/Signal) and are fluent in communicating in English. (For Internal Candidates) He should have been a Junior Commissioned Officer (JCO) in Indian Army or equivalent rank in Indian Air force/ Indian Navy. He should also be a confirmed employee having put in a minimum of 5 years of service in the Company as on August 31, 2022

Abbreviations used: SC : Scheduled Caste; ST : Scheduled Tribe; OBC : Other Backward Class –Non Creamy Layer (NCL); EWS: Economically Weaker Section; UR: Un-reserved; PWD : Persons with Disabilities

NOTE: The number of vacancies as also the number of reserved vacancies is provisional and may vary according to the actual requirement of BRBNMPL. Reservation for SC/ST/OBC/EWS will be applicable **as per Govt. of India guidelines.**

- Cut-off date of reckoning eligibility for all purposes of this advertisement shall remain 31.08.2022

- Further, even though no post has been reserved for Ex-Serviceman (for post codes 1,2,3 and 4) and for Persons with Disability (OH & HI categories), they may also apply against vacancies as applicable if they satisfy the eligibility conditions and are eligible for upper age relaxation as per Govt. of India orders.
- The upper age is relaxable by 5 years for SC/ST category candidates, 3 years for OBC (NCL) category candidates. The above relaxation in upper age limit is applicable only in respect of above posts which are reserved for SC/ST/OBC category candidates.
- Applicants belonging to reserved categories for whom no reservation has been provided against any of the above post codes are free to apply for those post codes against Unreserved (UR) vacancies. They shall be considered under general standard of merit and no relaxation in upper age limit shall be available to them.
- Reservation for Economically Weaker Section (EWS) in recruitment is governed by Office Memorandum No. 36039/1/2019-Estt (Res) dated 31.01.2019 of Department of Personnel & Training, Ministry of Personnel, Public Grievance & Pensions, Government of India. Benefits of reservation under EWS category can be availed upon production of an "Income and Asset Certificate" issued by a Competent Authority in the format prescribed by Government of India.

Disclaimer: "EWS vacancies are tentative and subject to further directives of Government of India and outcome of any litigation. The appointment is provisional and is subject to the income & Asset certificate being verified through proper channel".

NOTE: In case of a candidate who is eligible for relaxation under more than one of the above categories, the age relaxation will be available on cumulative basis. Maximum upper age of the applicant shall not exceed 57 years including all possible age relaxations.

4) APPLICATION FEE (Non-Refundable):

₹300/- for all.

No fee is payable by SC/ST/PWD/ Women /Ex Servicemen and Staff candidates.

Requisite Fee must be paid along with the application by means of Banker's Pay Order / Bank Draft (validity 3 months) issued by a Scheduled Commercial Bank drawn in favour of "Bharatiya Reserve Bank Note Mudran Private Limited" and payable at "Bengaluru". Payment in any other manner will not be accepted. Fees once paid will not be refunded.

5) Probation, pay and other facilities:

The selected candidates will be placed on probation for a period of one year. The period of probation may be extended by a further maximum period of one year at the discretion of the Company.

He/she will also be eligible for Dearness Allowance, Perquisites and other allowances, Contributory Provident Fund and Gratuity as per rules of the Company. The present Cost to Company (CTC) per annum includes all allowances and identifiable costs including Retirement Benefits and other benefits which are subject to conditions as per rules of the Company.

The candidate on appointment will be eligible for allotment of residential quarters as per the allotment rules of the Company. If residential accommodation is not allotted, the candidate will be eligible for House Rent allowance as per Company policy.

Candidates presently in Central Government Services, on selection and appointment, will be eligible for protection of pay as per GOI rules.

The seniority of the candidates on appointment will be as decided by the Company as per the existing rules of the Company.

Selected candidates are liable to be posted and transferred anywhere in India.

6) SELECTION PROCEDURE

The Selection for the above posts will be made through Interview of eligible short-listed candidates. Merely fulfilling the eligibility criteria does not entitle a candidate to be called for interview. In case the number of applications received is large, BRBNMPL reserves the right to raise the minimum eligibility level in order to restrict the number of candidates to be called for interview, commensurate with the number of vacancies. The decision of BRBNMPL in this regard is final.

7) HOW TO APPLY

Those who satisfy the aforesaid eligibility criteria may send their applications BY POST in the prescribed format published herewith on one side only on A4 size paper along with the requisite fee, self-attested photocopies of certificates in respect of age (School leaving certificate for date of birth proof), qualification-mark sheets of all years/semesters, Degree certificate, experience certificate issued by the employer on its letterhead clearly indicating the length and line of experience as per the eligibility conditions, caste /tribe /OBC (non creamy layer)/ EWS /Disability certificate in the Government of India format and Military Discharge certificate (wherever applicable) and proof of appointment as JCO in armed forces(for post code 5) in a cover superscribed "***Application for the post of, Post Code***" vide ***Advt. No.2/2022*** to the following address so as to reach on or before **October 08, 2022**

**The CFO cum CS, Bharatiya Reserve Bank Note Mudran Private Limited
No.3 & 4, I Stage, I Phase, B.T.M. Layout, Bannerghatta Road
Post Box No. 2924, D.R. College P.O., Bengaluru - 560 029.**

The said last date is extendable by 7 days i.e. upto October 15, 2022 in respect of candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, J&K, Ladakh, Lahaul and Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands, Lakshadweep or abroad.

8) IMPORTANT GENERAL INSTRUCTIONS

- (a) Candidates who do not fulfill the eligibility conditions as indicated above are not eligible and need not apply for the post and such applications are liable for rejection and the application fee if sent will not be returned.
- (b) It is essential that the application is strictly in accordance with the prescribed format and is properly and completely filled and all certificates/mark sheets, fee are attached and contain no corrections / alterations / over-writing. The format of the application published in the advertisement should not itself be used. The application may be downloaded from the Company's website or may also be typewritten or neatly hand written in English.
- (c) All educational qualifications must have been obtained from recognised universities/institutions. If grades are awarded instead of marks, candidates should clearly indicate its numerical equivalent so as to check the eligibility percentage. In the absence of such information applications are liable for rejection.
- (d) The SC/ST/ PWD and Ex-servicemen candidates should enclose a photocopy of the Caste/Tribe/Disability Certificate issued by the Competent Authority as in the Government of India format for claiming the benefits of reservation in Civil posts and services for these categories under the Government of India. Ex-servicemen candidates should enclose a copy of the Discharge Certificate issued by the Competent Authority.
- (e) The Candidates belonging to OBC must submit a photocopy of the certificate issued by the Competent Authority in the format prescribed for claiming benefits of reservations for Other Backward Classes in Civil Posts and services under the Government of India. The certificate, inter alia, must specifically state that the applicant does not belong to

the socially advanced sections/Creamy Layer. The certificate should have been obtained from the Competent Authority. The OBC certificate containing the non-creamy clause should have been issued after **01.01.2022**. In addition, they should also send a declaration as per **Annex 'A'** duly signed under full signature and date along with the application. The OBC candidates coming under "Creamy Layer" will be treated as "GENERAL" category candidates and hence they should indicate their category as "GENERAL". In case they do not indicate "General" their candidature will be cancelled.

- (f) The Candidates belonging to EWS must submit a photocopy of the certificate issued by the Competent Authority in the format prescribed for claiming benefits of reservations for EWS in Civil Posts and services under the Government of India which is valid for the year **2022**. He/she should belong to a caste which is not recognized under SC/ST/OBC (Central list).
- (g) Ex Servicemen applicants should keep a copy of discharge certificate. They should note that they are having required post qualification experience to be eligible for the post.
- (h) Applicants already in service of Government / Quasi Government Organisations, Public Sector Banks / Undertakings and Autonomous Bodies will have to submit "No Objection Certificate" from their employer at the time of interview, if selected for the same. However, at the time of reporting for duty after selection, a proper and unconditional relieving order/discharge certificate from the previous employer will have to be produced by the applicant in absence of which the candidate will not be allowed to join the Company. If the application is required to be routed through their employer and in the process it reaches the BRBNMPL Office after the due date, it will not be considered even though it is submitted to their employer before the due date. In such cases, applications marked "Advance copy" should be sent to BRBNMPL Office directly together with fee (if applicable) and the regular copy (without fee) should be routed through the employer.
- (i) The candidates called for interview in connection with selection will be paid A.C.2 Tier train fare from their place of residence / work and back by shortest route.
- (j) Persons who have been dismissed from the service of any organisation **need not apply.**
- (k) Applicants, who had joined the services of BRBNMPL from previous recruitment exercises and had left the services of the Company on account of discrepancy in their previous employers' experience certificates or false declaration of information or false caste certificates etc., **need not apply.**
- (l) The decision of BRBNMPL, in all matters relating to this recruitment will be final and binding on the applicants. No correspondence or personal enquiries shall be entertained by BRBNMPL in this behalf.
- (m) Selected candidates are liable to be posted to any of the Presses / Offices (i.e. Mysuru in Karnataka State / Salboni in West Bengal, Corporate Office at Bengaluru, Ink Manufacturing Unit (Varnika) at Mysuru or at any of the offices / presses that may be opened by the Company in future.
- (n) Appointments of selected candidates will be subject to his/her being declared medically fit by Company Medical Officer, satisfactory report about his/her character and antecedents by the Police Authorities, satisfactory report from his/her previous employer and referees, verification of caste/tribe and class certificate (for reserved category candidates only) and completion of all other pre recruitment formalities to the complete satisfaction of the Company. Further, such appointment shall also be subject to Service rules and Standing orders of the Company.
- (o) In case any dispute arises on account of interpretation of clauses in any version of this advertisement other than English, the English version available on Company's website www.brbnmpl.co.in shall prevail. Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the courts situated in Bengaluru.

- (p) Canvassing in any form will be treated as a disqualification.
- (q) No correspondence from applicants regarding their eligibility to apply for the above posts will be entertained.
- (r) Any **corrigendum** to this advertisement will be displayed only on the Company's website www.brbnmpl.co.in. Therefore, applicants are advised to keep checking the Company's website for any update.
- (s) **The Company reserves the right to cancel the Advertisement fully or partly on any grounds and such decision of the Company will be displayed only on the Company's website www.brbnmpl.co.in.** It will not be intimated to the applicants individually. However, in case of cancellation, application fees paid (if any) by the applicants will be refunded to them. The Company also reserves the right to fill up the vacancies fully or partly by other method of selection, if considered necessary.
- (t) The candidates should send self-attested photocopies of certificates in respect of their age, qualification-mark sheets of all semesters / years, degree certificate, experience and caste /tribe / EWS /Disability certificate (if applicable) in the Government of India format, Military Discharge Certificate (if applicable), proof of appointment as JCO in armed forces (for post code 5) and the requisite fee, along with the duly filled and signed application form. Originals of the certificates, mark sheets, degree certificate in support of educational qualification, age, experience and caste certificate will be verified before allowing the candidates for interview, if short listed for the same.
- (u) Incomplete applications, application not in the format, application without copies of relevant certificates/fee, applications without copies of marks cards of all years/semesters or applications received after the closing date are liable for rejection.
- (v) In case it is detected at any stage that a candidate does not fulfill the eligibility criteria and/or that he/she has furnished any incorrect / false information / certificate / documents or has suppressed any material fact/s, his/her candidature will stand cancelled and, if already appointed, his/her services will be summarily terminated without giving any notice or compensation in lieu thereof.
- (w) BRBNMPL shall not be responsible for any application being rejected which is based on wrong information provided in any advertisement issued by unauthorized person / institution.
- (x) BRBNMPL takes no responsibility to collect any certificate / remittance sent separately.
- (y) BRBNMPL takes no responsibility for any delay in receipt or loss in transit of any application or communication.
- (z) Duly filled-in application with Bank Pay Order / DD, mark sheets, certificates, testimonials etc. should be sent in a cover superscribed "**Application for the post of, Post Code**" **vide Advt. No. 2/ 2022** to
The CFO cum CS, Bharatiya Reserve Bank Note Mudran Private Limited
No.3 & 4, I Stage, I Phase, B.T.M.Layout, Bannerghatta Road
Post Box No. 2924, D.R. College P.O., Bengaluru - 560 029.
- (aa) For any information in this regard please contact us at 080-66602000 or email:recruitment@brbnmpl.co.in
