

**GOVERNMENT OF ANDHRA PRADESH
GOVT. ENT HOSPITAL,VISAKHAPATNAM**

Rc.No. 965/GENTH/A.O./2021

Dated: 02.12.2021.

RECRUITMENT NOTIFICATION

Applications are invited from the eligible candidates for recruitment of the following posts on Contract /out sourcing basis under the Control of Director of Medical Education to work in Govt.ENT Hospital, Visakhapatnam initially for a period of one year.

PARA –I: Vacancies present in Govt. ENT Hospital, Visakhapatnam

S-No	Post	Existing Vacancies	Additio nal Posts	Total posts	Method of Recruitment	ROR
1	Pharmacist-Gr-II	2	0	2	Contract	1.OC-(W) 2.SC-(W)
2	Audio Technician	2	0	2	Outsourcing	1-OC-(W), 2.SC-(W)
3	Speech Therapist	0	2	2	Outsourcing	1-OC-(W), 2.SC-(W)
4	Radiographer	2	0	2	Outsourcing	1-OC-(W)
5	Dark Room Assistant	2	0	2	Outsourcing	1-OC-(W), 2.SC-(W)
6	Data Entry Operators	0	1	1	Outsourcing	OC General
7	Stretcher Bearer/Stretcher Boy	1	0	1	Outsourcing	5-OC
	Total	9	3	12		

Note:-The vacancies of above posts may be increased or decreased

PARA–II:SELECTIONCOMMITTEE

The selection of candidates shall be made by the following committee as per the instructions issued by the District Collector and Chairman HDS, Govt. ENT Hospital, Visakhapatnam.

- | | |
|--|-----------------|
| 1. District Collector, Visakhapatnam | Chairperson |
| 2. Principal, AMC, Visakhapatnam | Member Convener |
| 3. Superintendent Govt. ENT Hospital,VSP | Member |
| 4. Senior Doctor, Govt. ENT Hospital,VSP | Member |

PARA –III: ACADEMIC AND TECHNICAL QUALIFICATIONS

S-No	Cadre	Qualification
1	Pharmacist Gr-II	Diploma in Pharmacy/B.Pharmacy/M.Pharma from Govt. recognized institutions. Must be registered in AP Pharmacy Council exceptPharma-D with up to date renewal.
2	Audiometric Technician	Must have passed Bachelor's Degree in speech & Language pathology from any recognized University. Must be registered in A.P,Paramedical board with up to date renewals.
3	Speech Therapist	I) Must possess a Degree of Bsc .1st or 2nd class of any university in India established or incorporated by or under a central act, a provincialAct or state Act or any institution recognized by the University grants Commission (II)Diploma in speech therapy or

		certificate in speech therapy recognized by government of India or any university in India established or incorporated by or under a central act.
4	Radiographer	1. Pass in the CRA /DMIT/DRGA Examination 2. Provided that preference shall be given to candidate who in addition, possesses a degree of B.A., B.Sc, M.Sc, B.Sc (Hons) or B.A (Hons) of any recognized University with Physics in main subject 3. Registered with Paramedical Board of Andhra Pradesh with Up to date renewal.
5	Dark Room Assistant	Certificate of having successfully completed the training course the dark room assistant in a Recognized institution and provided that preference shall be given to the candidates who have passed the CRA Examination .must be registered in paramedical board with up to date renewals.
6	Data Entry Operator	Any Degree from Recognized university with PGDCA.
7	Stretcher Bearer/Stretcher Boy	SSC with First Aid Certificate from Recognized Institution

PARA – IV (A): METHOD OF SELECTION

Total Marks: 100

75% marks will be allocated against the marks obtained in the qualifying examination i.e. aggregating marks obtained in all the years in the qualifying examination.

Weight for experience of government service including contract

- a) Weight age up to the maximum of 15% marks will be to the staff working in 104 (MMU) in HDS / CDS / Aarogyasri / Trauma care / APSACS and other Government of India schemes on contract / outsourcing basis.
- b) Up to 10 marks at 1.0 mark for each completed year after passing of requisite qualification to the said post.
- c)

PARA IV (B): PARTICULARS OF WEIGHT AGE FOR 15 MARKS based on working are as shown at IV (A) (c)

- a) 2.5 marks for six months in Tribal Area
- b) 2.0 marks for six months in Rural Area
- c) 1.0 mark for six months in Urban Area
- d) No marks will be given for the service rendered less than six months

Weightage on COVID Duties: applicable to the candidates on contract/Outsourcing/Honorarium

1. @ 5 marks per six months
2. @10 marks per one year
3. @15 marks for one year six months

The candidates who were terminated from contract / outsourcing service on any disciplinary grounds / adverse remarks will not be considered.

- e) Service certificate issued by the DMHO/DCHS/Addl.DMHOs in ITDA purview/Medical Superintendents /Principals Teaching Hospitals will be accepted. No weightage is allowed in case of any corrections on the service certificate, the round seal is not visible, or Stamped Designation of the Officers mentioned above not visible on the certificate.
- f) Service weightage is not allowed if the service rendered by the applicant is different to the post for which applied for.

PARA V: AGE LIMIT

The minimum and maximum age shall be reckoned as on 01.12.2021 with the relaxations allowed by the government. The candidates should not have completed 42 years of age as on 01.12.2021.

- a) For SC's / ST's / BC'/EWS' Candidates relaxation will be for 05years.
- b) For Ex-servicemen 03 years in addition to the length of service in armed forces
- c) For Physically challenged Persons 10years

Para-VI: Application PROCESS FEE

Each applicant must pay application process fee of Rs 200/- (Rupees Two hundred only) by way of Crossed **DEMAND DRAFT**, drawn on any nationalized bank in favor of the “**Hospital Development Society, Govt. ENT Hospital, Visakhapatnam.**”

PARA VII (A): RULE OF RESERVATION

The General Rule 22 and 22-A of AP State and Subordinate Service Rules will apply including women reservation for contract posts and for outsourcing posts, the rule of reservation as indicated in GO Ms.No.126 GAD Dept dt.04.11.2019 will be followed.

PARA VII (B): RULE OF RESERVATION TO LOCAL CANDIDATES

Local: The applicants who studied from 4th to 10th in Visakhapatnam district shall be treated as “Local” for this recruitment. All the zonal posts is restricted to Visakhapatnam district only.

PARA VIII: HOW TO APPLY

The candidates should download the application from the website **visakhapatnam.ap.gov.in** and submit the filled in applications with all relevant enclosures by registered post / in person and handover at the special counter provided in the office of the Superintendent, Govt. ENT Hospital, Visakhapatnam on or before 05.00 PM on 15-12-2021.

PARA IX: INSTRUCTIONS TO THE CANDIDATES

1. The appointments are purely temporary and on contract / outsourcing basis as mentioned above.
2. The candidates should reside at their bonafied headquarters.

PARA X: ENCLOSURES

Attested copies of the following certificates to be enclosed as shown in the serial order. Page number should be both sides on every sheet attached with application right from the checklist to last page. Total Pages attached to the application should be indicated on the 1st page i.e. check-list sheet.

1. Passed Marks of all subjects of both Academic and Technical Qualifications.
2. Inter Vocational Candidates should submit Intermediate marks and Bridge Coursemarks.
3. Provisional Pass Certificates.
4. SSC or its equivalent certificate for evidence of Date of Birth.
5. Latest Caste Certificate issued by the Tahsildar concerned.
6. Study certificates from 4th Class to 10th Class issued by the concerned school authorities or residence certificate for seven years preceding to SSC in case of private study.
7. Certificate of Registration in AP Nursing and Midwives Council for the candidates applying for Staff Nurse Post with up to date renewal & Certificate of Registration in Paramedical Board of Andhra Pradesh. up to date renewal
8. Physically Handicapped Certificate (SADAREM only) in respect of candidates claiming reservation under P.H .quota.
9. Each applicant must pay application process fee of Rs 200/- (Rupees three hundred only) by way of Crossed **DEMAND DRAFT**, drawn on any nationalized bank in favor of the “**Hospital Development Society, Govt. ENT Hospital, Visakhapatnam**”
10. In service, candidates who are still working on Contract basis/Outsourcing basis and who wish to claim for weightage marks should submit Service certificate issued by the DMHO/DCHS/Addl.DMHOs in ITDA purview/Medical Superintendents / Principals of Teaching Hospitals only, as shown the conditions in Para IV A[c]. The certificates issued by other than the above-specified officers will be summarily rejected, in the absence of such certificates, weightage of marks will not be given, and no correspondence will be entertained. The Candidates are instructed to submit the service certificate in the prescribed proforma attached herewith notification along with application. Other type of certificates will be summarily rejected.
11. The persons seeking the benefit of reservation under EWS category shall obtain thenecessary EWS certificate issued by the Tahsildar Concerned.

Applications submitted without required particulars and incomplete applications will summarily be rejected.

Candidates are informed that the recruitment process will be done under the personal supervision of Collector and District Magistrate, Visakhapatnam and Joint Collector Visakhapatnam transparently according to merit, weight age, and rule of reservation etc. After completion of verification of applications, provisional merit list will be placed in the website for information of the candidates. After answering the appeals if any, final seniority list will be published in the website.

The filled-in application forms with all the necessary documents and prescribed DEMAND DRAFT, should be submitted either by Registered register post or by person on or before 15-12-2021 to **The O/o Superintendent, Govt. ENT Hospital, Peddawaltair, Visakhapatnam-530017** “with a **Super scribe in Bold letters on the top of the cover as “Application for the post of -----** (mention the post name)”. ”.

Para XI: TENTATIVE RECRUITMENT SCHEDULE

Issue of Notification	02-12-2021
Last Date for submission of applications	15-12-2021 by 5 PM
Display of Provisional Merit List in District web site calling grievances if any from the applications	30-12-2021
Display of Final Merit List and selection list	05.01.2022
Issue of selection orders	10.01.2022
Joining of the Selected candidates	17.01.2022

Dr. K. Jeevan Pradeep,
Superintendent
Govt.ENT Hospital,
Visakhapatnam

CHECK-LIST**Application NO:**

Applicant Name:.....

Applied for the Post:

The following documents are enclosed as mentioned in the below serial order.

Sl.no	Certificate Particulars	Whether enclosed Yes/No
1.	Check-List	
2.	Application	
3.	Social Status/caste certificate	
4.	4 th to 10 th Class Study Certificate	
5.	SSC Marks List	
6.	Inter/Graduation Marks List [Inter Vocational Candidates should submit Both Inter Marks and Bridge Course Marks]	
7.	All Years Passed Marks lists of qualified course i.e. for Pharmacist Gr-II, Speech therapist, Audiometry Technician, Radiographer, Stretcher Bearer/ Stretcher Boy and Data Entry Operator posts	
8.	Registration Certificate of qualifying course	
9.	Renewal Certificate of qualifying course	
10.	Service certificate issued by the controlling officer or any other authority in case of the staff working on contract / outsourcing basis who wants to claim weight age marks. In the absence of such certificates candidates will not be given any weightage [As per the enclosed format only, Other formats will be rejected]	
11	E.W.S certificate issued by the Tahsildar Concerned. for EWS candidates.	
12	Physically Handicapped Certificate (SADAREM)	
13	Demand Draft	

Station :**Signature of the candidate****Date :**

Note: The application submitted without the required certificates and incomplete Applications will be rejected summarily. The necessary attested certificates and documents should be tagged along with the application form and the Demand Draft separately.

(1)
APPLICATION FORM
GOVT. ENT HOSPITAL, VISAKHAPATNAM

RECRUITMENT FOR THE POST OF:_____

(on Contract /Outsourcing basis)

(Rc.no:9000/P1/2021-22, dated:19-11-2021 of the Director of Medical Education, AP, Vijayawada.)

(To be filled by the office)

Application No:

1.	Name of the Candidate (IN BLOCK LETTER)									Paste recent passport size colour photo attested by the Gazetted officer
2.(a)	Name of the Father:									
(b)	Name of the mother									
(c)	Name of the Husband /wife: (if married)									
3.	Gender (Male/ Female):									
4.	Date of Birth / years									
5.	Social Status /EWS (Please Tick):	OC	BC(A)	BC (B)	BC(C)	BC(D)	BC (E)	SC	ST	EWS
6.	Whether Physically Handicapped (please tick) Percentage	Yes / No				percentage				
		VH / HH / OH								
7.	Whether Ex Service man	Yes / No								
8.	Local status [if 4 th to 10 th studied in Visakhapatnam District, treated as Local, other wise Non Local (study certificate should be enclosed, other wise treated as Non Local)									

8 DETAILS OF SCHOOL EDUCATION**(2)**

CLASS	YEAR OF PASSING	Name of the School and Place of Study	District
IV			
V			
VI			
VII			
VIII			
IX			
X			

STUDY CERTIFICATES FROM IV TO X SHOULD BE ENCLOSED OTHERWISE CANDIDATE WILL BE TREATED AS NONLOCAL.

Name of the Qualifying Examination:.....

Year of passing:

Registration No:

Renewal valid Up to 02.12.2021.....

Year of Passing	Total Marks	Marks Obtained	% of Marks obtained
I			
II			
III			
IV			
Internship [if any]			

Application Fee Details

DD NO	Date	Bank-Name	Amount

ADDRESS PARTICULARS:

S-No	Description	Particulars
1	Applicant Name	
2	Father/Husband Name	
3	D.No.	
4	Street	
5	Village	
6	Mandal	
7	District	
8	PIN	
9	Mobile-No	
10	Aadhaar-No	
11	Email-ID	

11. Experience Certificate in case of contract/Out Sourcing Employees. (Copy should be Enclosed)

Sl.No.	Name of the Hospital	Scheme under which worked	Experience		No of years completed
			From	To	

DECLARATION

I, Smt/ Kum/Sri. _____ D/o,S/o,.....

Certify that above particulars furnished by me are correct to the best of my knowledge. I also agree that in the event of any of the particulars furnished in my application being found to be incorrect or false at later date my candidature may be cancelled summarily.

Signature of the Applicant

CERTIFICATE OF CONTRACTUAL/OUTSOURCING SERVICE

(To be issued by the controlling officer concerned DM&HO /
DCHS / Medical Superintendents of Teaching Hospitals/
Principals of the Medical Colleges competent authority)

This is to certify that Sri/Smt/.....S/oD/o.....
..... has been working as [Designation] at
..... on contract / outsourcing basis with the
financial concurrence of the government. The details of his/her service as on are as
follows:

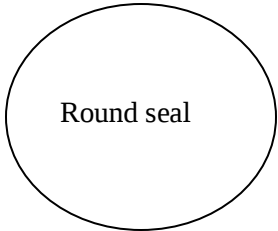
Name of the institution	Tribal/ Rural/ Urban	Working Period		Length of service as on 2.12.2021 YY..MM.DD	Schemes under RCH/NHM/104/COVID/Trauma care/	Reasons for break in service if any[whether removed/left the job/scheme wind up— may be stated	Whether there is financial concurrence for recruitment	Allegation ns/ Adverse remarks if any
		From	To					

I hereby declare that,

1. His/ her services during the contract / outsourcing period are satisfactory.
2. He / She is appointed on contract basis through DSC / through outsourcing agency.
3. He / She does not have any adverse remarks from his / her superiors.
4. He / She is eligible weightage under contract / outsourcing as per the rules.
5. Certified that the above appointment was made with financial concurrence at the government level.
6. The break of service if any is not on account of any fault of the candidate.[Rule-3(i) of Memo.No.5549/ A1/2015 HM&FW(A1) Dept 25.05.2015

Station:

Date:



DATED SIGNATURE OF CONTROLLING OFFICER
(DMHO / DCHS / SUPERINTENDENT OF
TEACHING HOSPITALS/ Addl.DMHOs in ITDA
PURVIEW ANY OTHER COMPETENT
AUTHORITY)

Note:

1. Service weightage is allowed to the candidates, those who are still working.
2. No weightage is allowed in case of any corrections on the service certificate or the round seal is not visible or Stamped Designation of the Officers mentioned above not visible on the certificate.
3. Service weightage is not allowed if the service rendered by the applicant is different to the post for which applied for.
4. Service weightage is not allowed break of service if any is not justified by the Controlling Officer