

GOVERNMENT OF ANDHRA PRADESH  
DISTRICT MEDICAL AND HEALTH OFFICE, KURNOOL  
**NOTIFICATION NO .01/UPHCs/NUHM/2021 (2<sup>nd</sup> Notification)(Backlog)**

**FILLING UP OF THE POSTS OF STAFF NURSES ON CONTRACT BASIS AND DEOs, LAST GRADE SERVICES THROUGH OUTSOURCING BASIS (APCOS) TO WORK IN UPHCs of KURNOOL DISTRICT.**

- 1) Offline applications are invited from the eligible candidates for filling the following No.of posts in Urban Primary Health Centres (UPHCs) of Kurnool District, as per G.O.RT.No.686, HM&FW (D1) Dept., dt.09/11/2020, G.O.RT.No.722, HM&FW (D1) Dept., dt.24/11/2020, G.O.Rt.No.743, HM&FW Dept., dt.07.12.2020, G.O.Rt.No.367, HM&FW (D1) Dept., dt.12.07.2021 and Rc.No.111/SPMU-NUHM/2020, dt.20/09/2021 of the CH&FW, A.P., Vijayawada i.e. **for the backlog posts, out of the notification No.01/UPHCs/NUHM/2021 dated 20.09.2021**

- 1a. It is informed that Only the categories (Roster) mentioned below are only eligible for applying the posts.

2) **Vacancies:**

| Sl. No.                                                                                                                                                                                                                                                   | Name of the post         | No.of vacancies | Roster Points for the vacancies                                                                                                                                                                                                                                                        | Method of appointments              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| 1                                                                                                                                                                                                                                                         | 2                        | 3               | 4                                                                                                                                                                                                                                                                                      | 5                                   |
| 1                                                                                                                                                                                                                                                         | Staff Nurse              | 10              | 1.EWS-G 242/300 (Open)<br>2.EWS-G 232/300 (Open)<br>3.EWS-G 261/300 (Local)<br>4.EWS-G 273/300 (Local)<br>5.EWS-G 282/300 (Local)<br>6.EWS-G 288/300 (Local)<br>7.EWS-W 296/300 (Local)<br>8.OC-PH-HH-G 231/300(Open)<br>9.OC-PH-MD-G 286/300 (Local)<br>10.OC-PH-VH-G 306/400 (Local) | On contract basis                   |
| 2                                                                                                                                                                                                                                                         | Data Entry Operator      | 2               | 1. OC-PH-VH-W-6/100-(Open)<br>2.OC PH,HH,G 31/100 (Local)                                                                                                                                                                                                                              | On out sourcing basis through APCOS |
| 3                                                                                                                                                                                                                                                         | Last Grade Service staff | 2               | 1.OC PH-VH-W- 6/100(Open)<br>2.OC EWS-W 12/100 (Local)                                                                                                                                                                                                                                 | On out sourcing basis through APCOS |
|                                                                                                                                                                                                                                                           | Total posts              | 14              |                                                                                                                                                                                                                                                                                        |                                     |
| Important Note: Only the categories (Roster) mentioned above are only eligible for applying the posts. In case if any candidate/candidates other than the above category (Roster) applies for the posts their application will be rejected automatically. |                          |                 |                                                                                                                                                                                                                                                                                        |                                     |

**NOTE:**

- i.The number of vacancies is provisional and likely to increase or decrease.

3) **Dates for submission of Applications:**

- A. The start date for submission of applications with all relevant documents is 28 -12-2021 to 31.12.2021.
- B. The last date for submission of applications is 31.12.2021 by 5PM in the Office of the District Medical and Health Officer, Kurnool.

4) **Education Qualifications and Age:**

| Sl. No. | Name of the post         | Requisite Qualifications                                                                                                           | Consolidated Pay / Salary per month |
|---------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| 1       | STAFF NURSE              | 1) GNM course or B. Sc (Nursing) from an institution recognized by Govt. of A.P.<br>2) Must be registered with AP. Nursing council | Rs:22,500/-                         |
| 2       | DATA ENTRY OPERATOR      | 1. Graduate in any discipline.<br>2. One year diploma in computer application.                                                     | Rs.15,000/-                         |
| 3       | LAST GRADE SERVICE STAFF | 10 <sup>th</sup> Class.                                                                                                            | Rs.12,000/-                         |

5) **AGE:**

The age should be in between 18 to 42 years as on 01.07.2021.

Note: Maximum age limit mentioned above is subject to issue of orders from the Government.

**Relaxation on maximum age will be as follows:-**

- i) For S.C's and S.T's & B.Cs - 5 (Five years).
- ii) For ex-service Men - 3 (Three) years in addition to the length of service in armed forces.
- iii) For Physically Challenged persons 10 (Ten) years.

6) **CUT OFF DATE FOR EDUCATIONAL QUALIFICATIONS – 01.07.2021.**

7) **FEES:**

No fee. No payment is required

8) **METHOD OF SELECTION:** As per GO.Ms.No.163, HM&FW (B1) Dept., dt.12.09.2018 and G.O.Rt.No.301, HM&FW (B1) Dept., dt.20.06.2020.

A. **Selection Process:**

- i. Total Marks –100.
- ii. 75% Marks will be allocated against marks obtained in the qualifying examination i.e., Aggregate of Marks obtained in all the years in the qualifying examination.
- iii. **Service weightage** Up to 15 Marks will be given as noted below :-
  - a) Tribal Service @2.5 marks for every six months of service.
  - b) Rural Service @ 2 marks for every six months of service.
  - c) Urban Service @ 1 mark for every six months of service.
- iv. **Course weightage.** Up to 10 marks @ 1.0 mark per each completed year after passing of qualifying examination.

**B. Eligible service for awarding weightage:** The service weight-age eligible to the staff / Applicants working in 104 (Mobile Medical Units), and also working in HDS/CDS/Aarogyasri HCT etc.) or under any PPP, staff worked earlier in UHCs through NGOs, Community

Organizers, M.O. Assistants and the persons worked earlier at eUPHCs under the control of Service Providers and others eligible as per rules, under the control of Director of Public Health & Family Welfare/Commissioner of A.P. Vaidya Vidhana Parishad / Director of Medical Education through District Selection Committee or Appropriate Selection process which is applicable under the control of DPH&FW/APVVP/DME.

## 9) **HOW TO APPLY:**

- A. Candidates shall apply only through offline.
- B. The start date for submission of applications with all relevant documents is from 28.12.2021 to 31.12.2021.
- C. The last date for submission of application is 31.12.2021 by 5.00 PM in the O/o DM&HO, Kurnool.
- D. The following documents should be submitted along with the application:
  - a) Pass port size photo.
  - b) SSC or equivalent certificate (for Date of Birth).
  - c) Latest Caste Certificate in case of SC/ST/BC (with categorization if any) issued by MRO concerned. In the absence of proper caste certificate, the candidate will be considered as OC candidate.
  - d) In case of Physically Challenged person, Latest certificate issued by Medical Board should be uploaded online.
  - e) In case of Ex-servicemen, relevant certificate issued by competent authority shall be uploaded online.
  - f) The persons seeking the benefit of reservation under EWS category shall obtain the necessary EWS Certificate **which is valid for 2021-22** issued by the Tahsildar concerned and to submit alongwith the Application Form. The persons who are not covered under existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes and the Socially and Educationally Backward Classes and whose gross annual family income is below Rs.8.00 lakh are to be identified as Economically Weaker Sections (EWS) for the benefit of reservation. The Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application. The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years [As per G.O.Ms.No.66, General Administration (Services-D) Department, dt.14.07.2021 of the Government of Andhra Pradesh].
  - g) Study Certificates from class IV to X from the school where the candidate studied. If SSC or its equivalent done by private study, without attending any school, residence certificate from MRO for previous 7 years. (In prescribed proforma). In the absence of the above certificate the candidate will be considered as non-local.
  - h) Certificate of AP Nursing Council Registration certificate for Staff Nurse post.
  - i) GNM/B.Sc (Nursing) Pass Certificate in case of Staff Nurse post.
  - j) Mark list of all years as per the qualification for the applied posts
  - k) Service certificate from the Controlling Officer/ Concerned Officer or any other authority who appointed the applicant. If service certificate is not enclosed duly signed by Authorized Officer; the candidate will not be given any weightage. **The prescribed proforma of Service Certificate is at last page of this notification.**

## 10) **OTHER INSTRUCTIONS :**

### A. **Caste & Community:**

- a) The Candidates belonging to BC, SC & ST of other States are not entitled for reservations.

- b) The General Rule 22 of Special representation shall apply to the appointments of these posts subject to various provisions in the relevant Service rules, except in the case of physically handicapped persons.
- c) The reservation to Women will apply as per General Rule.

**B. RULE OF RESERVATION TO LOCAL CANDIDATES:**

The Rule of reservation to Local candidate is applicable as per A.P. Public Employment (Organization of local cadres) and regularization of Director Recruitment order 1975 (G.O.Ms.No.674; G.A.(SPF.A) DEPARTMENT, DT:29-10-1975) G.O.PNo.763;G.A. (SPF.A) Department, dt:15/11/1975),read with G.O.Ms.No.124, G.A.(SPF.A) Department, dt.7/3/2002.

**a) LOCAL STATUS FOR THE POSTS (As per studies from 4<sup>th</sup> to 10<sup>th</sup>):**

| S.No. | Name of the post    | District cadre/<br>Zonal cadre | Local District                                      | Percentage of<br>Local reservation |
|-------|---------------------|--------------------------------|-----------------------------------------------------|------------------------------------|
| 1     | Data Entry Operator | District                       | Kurnool                                             | 80%                                |
| 2     | Last Grade services | District                       | Kurnool                                             | 80%                                |
| 3     | Staff Nurse         | Zonal                          | Kurnool,<br>YSR Kadapa,<br>Ananthapur and Chittoor. | 70%                                |

- b) Reservation to the local candidates is applicable as provided in the Rules and as amended from time to time as in force on the date of notification. The candidates claiming reservation as local candidates should enclose the required study certificates(from IV class to SSC) or Residence Certificate as the case may be. Subsequent production of the certificates will not be entertained under any circumstances.

**c) Definition of local candidate:**

- i. “Local Candidate” means a candidate for direct recruitment to any a post in relation to that Local area where he/she has studied in Educational Institution(s) for not less than four consecutive academic years prior to and including the year in which he/she appeared for SSC or its equivalent examination. If however, he/she has not studied in any educational Institution during the above four years period, it is enough if he/she has resided in that area which is claimed as his/her local area during the above said period.
- ii. In case the candidate does not fall within the scope of the above, it will be considered if he/she has studied for a period of not less than seven years prior to and inclusive of the year in which he/she has studied for the maximum period out of the said period of seven years and where the period of his/her study in two or more local areas are equal such local area where he/she has studied last (in such local areas) will be taken for determination the local candidature. Similarly, if he/she has not studied during the above said period in any Educational Institution(s) the place of residence during the above period will be taken into consideration and local candidature determined with reference to the maximum period of residence or in the case of equal period where he/she resided last.

- iii. If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4/7 years period. If, however, it is based on residence, a certificate should be submitted which is obtained from an Officer of the Revenue Department not below the rank of Mandal Revenue Officer, in independent charge of a Mandal.
- iv. If, however, a candidate has resided in more than one Mandal during the relevant four / seven years period but within the same District or Zone as the case may be separate Certificate from the Mandal Revenue Officers, exercising jurisdiction have to be obtained in respect of different areas.

**Note:**

A Single certificate, whether of study or residence would sufficient for enabling the candidate to apply a "LOCAL CANDIDATE"

- d) Residence certificate will not be accepted, if a candidate has studied in any Educational institutions up to S.S.C. or equivalent examination such Candidates have to produce study certificates invariably.
- e) The candidates claiming reservation as Local candidates should enclose the required certificates issued by the concerned authorities. Subsequent production of the certificate will NOT be entertained under any circumstances.

**11) SERVICE CONDITIONS:**

- a. The candidate selected and appointed on contract basis shall not be regarded as a member of the service in which the post to which he / she is appointed, is included and shall not be entitled by reason only of such appointment in that or any other service. The Department or the person may revoke the contractual appointment or discontinue the contract by giving one month's notice in writing on either side. This contract would automatically cease to operate on lapse of contract period and both parties will be discharged of their respective obligations and liabilities without any formal or informal communication.
- b. No private practice is allowed during the contract period.
- c. All the recruited candidates shall maintain bonafide head quarters.
- d. Department reserves the right to transfer the contractual employees to any other station due to exigencies of work or administrative reasons.
- e. Disciplinary control in accordance with previous of APCS (CCA) Rules, 1991.
- f. All persons appointed on contract basis shall execute an agreement on a Non-Judicial stamp paper of Rs.100/- with two witnesses and submit the same to the District Medical and Health Officer, Kurnool at time of reporting for duty agreeing the terms and conditions of the contract.
- g. The appointments are purely on temporary on contract basis and liable for termination at any time.

**12) DEBARMENT:**

- a) Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects. Any candidate furnishing in- correct information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be

debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment & future recruitments.

- b) The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt
- c) The Act by any one causing or likely to cause breach of duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Department will be sufficient cause for rendering such questionable means ground for department.

**13) DEPARTMENT's DECISION TO BE FINAL:**

The decision of the department pertaining to the application and its acceptance or rejection as the case may be conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it. The department also reserves its right and modify regarding time and conditions laid down in the notification for conducting the various stages up to selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

**14) District Selection Committee members for filling of above posts on Contract basis as per G.O. Ms.No.64 HM&FW (E1) Dept., dated: 21.06.2021:**

- i. Joint Collector (D), Kurnool - Chairman
- ii. District Medical & Health Officer - Member – Convener
- iii. Dist. Coordinator of Hospital Services - Member
- iv. Superintendent of the Teaching Hospital in the - Member  
District where teaching Hospitals are located

**15) Time schedule for processing and completion of the Recruitment:**

| Sl.No. | Process                                           | Date                     |
|--------|---------------------------------------------------|--------------------------|
| 1      | Publication of Notification                       | 28.12.2021               |
| 2      | Receiving applications                            | 28.12.2021 to 31.12.2021 |
| 3      | Scrutiny of applications                          | 01.01.2022               |
| 4      | Display of Provisional merit list                 | 03.01.2022               |
| 5      | Grievance receiving on the provisional merit list | 04.01.2022               |
| 6      | Attending grievances                              | 05.01.2022               |
| 7      | Display of final merit list                       | 06.01.2022               |
| 8      | Issue of appointment orders                       | 07.01.2022               |

Sd/-  
Joint Collector (D)  
Kurnool

Sd/-  
DM&HO  
Kurnool