

Associate Position for Retired Executives from PSUs/Govt. Organisations/Organisations of repute

Required Qualification: Graduate, Candidates with MBA qualification will be preferred.

Required Experience profile: Experience in SAP ERP HR Module, Processing of Salary, Tax, RPFC payments etc., Processing HR related billing works, HR employee benefits, Loans & advances processing, Secretarial Assistance for Senior Executives, Liaisoning with EPFO offices. Having experience of working at Stations/ Corporate Office/ Unified Shared Service Centres, Candidates with stenography skills will be preferred. The candidate must have retired at E4 level equivalent of NTPC.

Period of engagement: 01 Year

Upper age limit: 64 Years

Last date of application extended till: 18.02.2024.

Application Link for the associate position (C/24):

https://docs.google.com/forms/d/e/1FAIpQLSf5qeZV_5kygXQzN180b1aBCIoTzccG-8_h121nKRq-sMQTOQ/viewform?usp=sf_link